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TRADE AND DEVELOPMENT BOARD
Twenty-first executive session
Geneva, 1 July 1999
Item 1 of the provisional agenda

ADOPTION OF THE AGENDA

I. Provisional agenda

1. Adoption of the agenda

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3. Preparations for UNCTAD X

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5. Institutional, organizational, administrative and related matters:

   (a) Designation of intergovernmental bodies for the purposes of rule 76 of the rules of procedure of the Board

   (b) Designation of non-governmental organizations for the purposes of rule 77 of the rules of procedure of the Board

   (c) Designation of the President and Bureau of the forty-sixth session of the Trade and Development Board

6. Other business

   (a) Annual maintenance fees

7. Report of the Board on its twenty-first executive session

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II. Annotations to the provisional agenda

Item 1 Adoption of the agenda

1. The Board may wish to adopt the provisional agenda in section I above, as approved by the Bureau and Coordinators.

Documentation

TD/B/EX(21)/1	Provisional agenda and annotations

Item 2 UNCTAD's contribution to UN-NADAF: UNCTAD's activities in favour of Africa

2. Since its forty-third session, the Trade and Development Board, in the context of its consideration of UNCTAD's contribution to the implementation of UN-NADAF, has adopted the practice of considering at one of its executive sessions a report by the Secretary-General of UNCTAD on UNCTAD's activities in favour of Africa, and at its regular session a substantive analytical report on African economic development. The report of the Secretary-General contained in TD/B/EX(21)/2 provides factual information on the general thrust of research and analysis being undertaken by UNCTAD in connection with Africa, as well as a summary description of specific activities being undertaken by the secretariat, including advisory services, technical cooperation and advocacy. The report also provides information on activities being carried out in cooperation and coordination with other international organizations and in the context of the United Nations System-wide Special Initiative on Africa.

Documentation

TD/B/EX(21)/2	UNCTAD's contribution to the implementation of the United Nations New Agenda for the Development of Africa in the 1990s: Activities undertaken by UNCTAD in favour of Africa: Report of the Secretary-General of UNCTAD

Item 3 Preparations for UNCTAD X

3. In addition to an oral progress report by the secretariat on various aspects of the preparatory process for UNCTAD X, the Board will receive general information for participants and presentations on the venue and logistical arrangements by the host country. The host country will make an audiovisual presentation on the Conference Centre that is to serve as the venue for UNCTAD X.

Documentation

TD/INF.35	Information for participants

Item 4 Report of the Joint Advisory Group on the International Trade Centre UNCTAD/WTO on its thirty-second session

4. At its thirty-second session (19-23 April 1999) the Joint Advisory Group on the International Trade Centre reviewed ITC's technical cooperation activities in 1998 and took note of the report of the Consultative Committee on the ITC Global Trust Fund. The Group praised ITC for the completion of its institutional reform and for its increased collaboration with other organizations, especially its parent bodies.

Documentation

ITC/AG(XXXII)/173	Report of the Joint Advisory Group on the International Trade Centre UNCTAD/WTO on its thirty-second session

Item 5 Institutional, organizational, administrative and related matters:

(a) Designation of intergovernmental bodies for the purposes of rule 76 of the rules of procedure of the Board

5. A list of the 107 intergovernmental organizations in status with UNCTAD is contained in document TD/B/IGO/LIST/2 and Add. 1 and 2.

6. No new applications are expected to be before the Board for its consideration at this session

Documentation

TD/B/IGO/LIST/2 and addenda 1 and 2	List of IGOs Participating in the activities of UNCTAD.

(b) Designation of non-governmental organizations for the purposes of rule 77 of the rules of procedure of the Board

7. At present, there are 181 NGOs in status, 98 in the General Category and 83 in the Special Category. A list of these is contained in TD/B/NGO/LIST/2, Add. 1, 2 and 3.

8. At its twenty-first executive session, the Board will be invited to consider an application from Oxfam International (OI).

Documentation

TD/B/NGO/LIST/2, Addenda 1, 2 and 3	List of NGOs Participating in the activities of UNCTAD
TD/B/EX(21)/R.1	Application by Oxfam International

(c) Designation of the President and Bureau of the forty-sixth session of the Trade and Development Board

9. In accordance with rules 18 and 19 of the rules of procedure of the Board, the Bureau of the Board shall consist of 12 members (the President, 10 Vice-Presidents and the Rapporteur), i.e. 4 members from List A (Africa/Asia), 4 from List B, 2 from List C and 2 from List D referred to in the annex to General Assembly resolution 1995 (XIX), as amended.

Item 6 Other business

(a) Annual maintenance fees

10. Further to paragraph 13 of decision 455(XLV) of the Trade and Development Board, the Working Party on the Medium-term Plan and the Programme Budget, at its thirty-third session in January 1999, reviewed proposals for partial cost recovery for selected UNCTAD technical cooperation programmes (ACIS, ASYCUDA and DMFAS). The Working Party agreed that the financial sustainability of the three programmes will be based on : (1) programme budget resources; (2) programme support resources; (3) extrabudgetary resources from donors; and (iv) annual maintenance fees.

11. The Working Party also agreed that precise arrangements for annual maintenance fees require further consideration prior to their introduction. To this end, the Working Party requested the secretariat to refine the calculations on which the level of maintenance fees would be based, by undertaking cost accounting for each programme on a pilot basis in order to assess the actual level and composition of central costs incurred by the secretariat, including in the provision of maintenance services.

12. The cost-accounting exercise is under way, and the results to date of this exercise will be communicated to the twenty-first executive session of the Board with a view to arriving at an early decision on the matter. The secretariat was also requested to provide at the same time: (I) an evaluation of possibilities for increasing the budgetary resources allocated to these programmes, including the financing of additional staff members; (ii) information on the percentage of programme support resources that will be allocated to these programmes.

Documentation

TD/B/EX(21)/CRP.1	Information on the introduction of annual maintenance fees

Item 7 Report of the Board on its twenty-first executive session

13. The report of the Board will be completed under the authority of the Rapporteur. Pending the final report, a synoptic record of the proceedings of the session will be issued in advance.